



# Countryside Funerals

www.countrysidefunerals.co.uk | email: info@countrysidefunerals.co.uk | Tel. 01884 258881

## Registering a death in England & Wales

When the person who has died has been seen by a doctor within 14 days prior to their death, this is the usual procedure for registering their death:

The death will need to be registered within 5 days, and should be done at a registration office in the area (usually the county) where the death occurred. It is possible for deaths to be registered at offices in other parts of the country (a process known as registration by declaration), but experience has shown us that this can be a long and protracted procedure and is really only viable when travel is impossible.

It will be essential to make an appointment to register, so here are some links to the county registration services for Devon, Somerset and Dorset:

<https://new.devon.gov.uk/registrationservice/registrationoffices> **Tel. 0345 155 1002**

The address of our local registration office in Tiverton is:

Old Heathcoat School Community Centre, King Street, Tiverton, EX16 5JJ

<http://www.somerset.gov.uk/births-marriages-deaths/registry-offices/> **Tel. 01823 282251**

Somerset also offers an online appointment-booking facility via the website above.

<https://www.dorsetforyou.gov.uk/births-deaths-marriages/registration-offices-in-dorset.aspx>

**Tel. 01305 225153**

### Who can register a death?

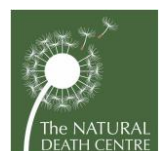
- A relative of the deceased
- Any person present at the death
- An administrator from the hospital / nursing home where the death occurred
- The person making the arrangements with the funeral director

### What you will need to take with you:

1. Medical Certificate of Cause of Death; issued by the family doctor or hospital doctor.
2. Identification of the person registering the death. P.T.O.

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**Golden Charter**  
Funeral Plans



The following documents are also helpful but not essential:

- Birth & Marriage certificates of the deceased
- National Insurance Number, passport, driving licence and medical card of the deceased.

Information that the registrar will need to know:

The deceased's full name (and maiden name if applicable)

Date and place of birth

Date and place of death

Their usual address

Their occupation

Details of Husband, Wife or Civil Partner (full name, date of birth and occupation)

If they were in receipt of a pension

Details of the person registering the death (name and relationship)

The Registrar will issue you with the following documents:

- A GREEN FORM which is the certificate for Burial or Cremation. This will be required by the Funeral Director.
- A WHITE FORM which is a Certificate of Registration of Death (BD8). This should be completed and posted to Job Centre Plus.
- COPIES OF THE DEATH CERTIFICATE on payment of the statutory fee (currently £11.00). These will be required by financial institutions, insurance companies etc.

Through the 'Tell Us Once' scheme, the registrar can also deal with notifying the following agencies:

State Pension

Personal Taxation (HMRC)

Council Tax

UK Passport

Driving Licence

Child Benefit

Children's Services

IF THE CORONER IS INVOLVED

If the death is referred to a Coroner, different procedures will often apply. We will help to liaise with the coroner's office and let you know what you will need to do in each individual case